ANUJA JAIN

|  |  |
| --- | --- |
| **OBJECTIVE**  To seek an opportunity to be a CA Industrial Trainee in an organization known for its performance and quality in the said type of Industry. I aspire to utilize the opportunity to contribute to the organization and be an efficient resource to it.  **CONTACT**  Mobile +91- 8793097172  Email: [anujajain4897@gmail.com](mailto:anujajain4897@gmail.com) Current Location: Pune Preferred Location: Pune  Available for Industrial Training: From 10th September 2020.  CA Final Exam Due: May 2021.  **HOBBIES & INTERESTS:**   * Reading and Research * Social Sciences and Politics * Participating in Debates and Quiz Contests. * Cooking * Movies and Outdoor Activities. | **EDUCATION**  **SSC Maharashtra- St. Ann’s English Medium School, Lonand.**  Percentage: 87.27%  Year: 2013  **HSC Maharashtra- MES Garware College of Commerce, Pune**  Percentage: 83.23%  Year: 2015  **Bachelor of Commerce- Savtiribai Phule University of Pune**  Percentage- 63.58%  Year: 2018  **Dip.in Banking and Finance- Indian Institute of Banking and Finance**  Percentage- 65.67%  Year- 2017  **Pursuing- Chartered Accountancy – The Institute of Chartered Accountants of India**  CPT- June 2015: 70%  IPCC Group 1- May 2018: 56.5%  IPCC Group 2- November 2018: 51%  **Pursuing- Masters of Commerce- Savitribai Phule University of Pune.** Expected Completion May 2020 (subject to exams being conducted in Covid 19 situation)  **Pursuing- Investors Foundation Program- CFA Institute, U.S.A.**  **PREVIOUS WORK BACK GROUND**  **GKDJ and Associates – Articled Assistant**  August 2018- June 2019  Worked in Statutory, Tax, VAT and GST Audit Assignments, VAT, LBT Assessments and ITR, GST returns preparations for various assesses, etc. This exposure was mostly under seniors at various levels in a team work.  **ASBK and Associates- Articled Assistant**  July 2019- Present  Worked in Statutory, Tax, GST Audit Assignments, ITR, GST Returns Preparation, Certifications, Various Registrations and Dissolution procedures, Project Financing, business and home loan related assignments, VAT, GST and IT related assessments, Business advisory,  Accounting, etc. This exposure was more of independently handled assignments directly executed with/ under the managers. |

# OTHER ACHIEVEMENTS:

* Participated and Won several Elocution

and Quiz Competitions.

* Published Research Papers in National

level and International Level Journals.

* Participated and assisted in Marathons and Other Social Events.
* Winner of ICA Inter- Collegiate Commerce Championship 2017 Pune.
* Runner up at KBCC 2020, quiz organized by ICAI Pune WICASA.

# SKILLS AND CERTIFICATIONS:

* + Completed 100 hours of Information Technology Training (ITT) by ICAI.
  + Completed Orientation Course conducted by ICAI.
  + Completed AICITSS – Advanced ITT by ICAI.
  + Completed AICITSS – Advanced MCS by ICAI.
  + Completed MS-CIT course.
  + Well versed with commonly used computer software’s- MS Office, Tally ERP, Winman, Various Returns and Forms Utilities
  + Good research and analysis skills.

•Prepared and presented research papers for various publications.

•Attended and presented at Bharatiya Chatra Sansad 2018.

•Organizing debates and elocutions.

•Participation in street plays, skits, and various events as a performer

and as organizer.

•Participation in marathons and volleyball, badminton, etc.

•Participating tree plantation drives.

**I assure you that all the above information is true and honest to my best information.**

**VOLUNTEERING AND OTHER PARTICIPATIONS:**

**Date- 08/06/2020**

**Signature- Anuja Jain**